

**Buchanan District Library  
Regular Board Meeting  
June 23, 2022 at 6:30 pm**

**Call to Order:** President Molly Thornton called the meeting to order at 6:31 pm. Board members present were Molly Thornton, Deb Miner, Janet Kuhn, Karen Quasny, Jeanne Arbanas, and Nathanael Lyon. Karen McGuirt was absent. Director Meg Paulette represented the Library Staff.

**Adoption of Agenda:** Motion made by Deb Miner to accept agenda. Seconded by Karen Quasny. Motion carried.

**Recognition of Visitors:** None

**Community Concerns:** None

**Routine Business:**

**Correspondence:** None

**Minutes and Calendar:** Motion made by Jeanne Arbanas to accept the May minutes as written. Seconded by Janet Kuhn. Motion carried.

**Financial Reports and Approval of Expenditures:** Motion made by Nathanael Lyon to accept report. Seconded by Jeanne Arbanas. Motion carried.

**Committee Reports:**

**Public Relations & Fundraising:** Invitations were sent out for the July 14 event. The library will close early on the 14<sup>th</sup> to allow staff to prepare for the 6:00 arrival of invited guests. Board Members will arrive at 4:30 for the July Board meeting before the event starts.

**Library Policy:** Nothing new.

**Personnel:**

**New Library of Things Coordinator hired.** Wendy Chapman will start work the week of the 28<sup>th</sup>.

**Building:**

New security cameras will be installed on the east side of the building, covering the picnic table area.

**Budget & Finance:**

**Approve 2022-2023 Budget Resolution:** The preamble and resolution were offered by Nathanael Lyon, and supported by Deb Miner. Karen Quasny made a motion to adopt the resolution. Seconded by Jeanne Arbanas. Approval was made by role call. Motion carried.

**Approve amendment to 2021/2022 budget.** Karen Quasny made a motion to approve amendment. Seconded by Nathanael Lyon. Motion carried.

**The Board of Trustees** request for the removal of Barbara Wallace, Deborah Lynn Vervalin, David Perez, Jr. and Dare Soley as signers from the Country Heritage Credit Union accounts. Janet Kuhn made a motion to remove them and update the accounts with Meg Paulette, Laura Hauch, Molly Thornton, and Janet

Kuhn as authorized signers. Seconded by Jeanne Arbanas. Motion carried. Janet Kuhn made a motion to open a new CD account at Country Heritage with the same authorized signers. Seconded by Jeanne Arbanas. Motion carried.

**Technology:** Meg explained how the new virtual meeting hardware for the Community Room would be used.

**Director's Report:** See report.

**Unfinished Business:**

**Approve proposed changes to Library Bylaws (Ethics Statement)** Janet Kuhn made a motion to accept modifications to the bylaws as presented. Seconded by Karen Quasny. Motion carried

**New Business:**

Memo from Foster Swift regarding Revision of Boundaries. The board discussed the opinion from the lawyer and decided to work on making a connection with the staff and/or board of the Galien Township Library.

**Questions and Comments from Board Members:**

**Adjournment:** Meeting adjourned at 7:46pm

**Next meeting:** July 14 at 4:30pm